



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: March 10, 2017
Re: Agenda for March 16, 2017 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, March 16, 2017 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **APPROVAL OF MINUTES**
 - A. Regular meeting of March 2, 2017
- IV. **FINANCIALS**
- V. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton
 - B. Approval of Mezzanine Bids- Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. Approval of F.O.G. Station Quotes- Shrader
- C. Approval of 9th Street Cured-In-Place Bids- Pinkerton
- D. Approval of Bids for the South Aeration Tanks- Shrader
- E. Approval of Hydro Excavator Bids- Shrader

VIII. MANAGER'S REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, April 6, 2017

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





SERVICE BOARD

BOARD MINUTES OF THE MARCH 16, 2017

The Marion Utility Service Board held their a meeting on Thursday, March 16, 2017, at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

Those board members present were: Bob Logan, Chairman; Kristy Barney; Doug Carl; Bill Dorsey; Von Jackson; and Herschel Lewis. Adam Binkerd was absent.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; Alan Miller, Council Liaison; Shana Martin, Accounting Specialist; Misty Humphries, Secretary; and Emily Olson.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Carl, to approve the minutes of the March 2, 2017 meeting. All board members present voted aye. Motion carried unanimously.

FINANCIALS

Ms. Martin said that the February financials showed a gain in all the utilities except for Solid Waste. A gain was not shown there due to the first payment on the equipment lease. Mr. Carl moved, seconded by Mr. Lewis, to approve the financials. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Pinkerton reported that the capacity analysis had been submitted to INDOT for the 4th Street storm sewer extension for the General Cable property. Mr. Pinkerton said he is waiting to hear back from INDOT but will be advertising for bids in order to keep the project moving.

MEZZANINE BIDS

Mr. Pinkerton explained that the mezzanine is the office area that will be located in the 1400 building for the Distribution, Sewer Maintenance, and the Solid Waste groups. Four companies picked up bid

packets but only one, J.G. Bowers, submitted a bid. Their bid was \$448,998 which was higher than Mr. Pinkerton had hoped. Lisa Crandall's design estimate was \$285,000; but some changes were made for storage up above that increased the price. Mr. Pinkerton recommended approval of J.G. Bowers' bid. Mr. Pinkerton said if the storage area was taken out the price would decrease. Mr. Carl asked how much was budgeted for the project. Mrs. Shrader answered \$500,000. Mr. Pinkerton explained that the bid was under budget but over the engineer's estimate. Mr. Lewis asked what happens when there is only one bid. Mr. Binkerd said if there was a valid reason the bid could be rejected and the projected bid again. However, if the bid is a good bid, it can be accepted. Mr. Dorsey moved, seconded by Ms. Barney, to approve the bid submitted by J.G. Bowers. All board members present voted aye. Motion carried unanimously.

TRANSFERS & PAY REQUESTS

Mrs. Shrader presented a pay request for purchase of two turbo blowers in the amount of \$160,144. It was the first payment on the project. The total project price is \$803,144. Mr. Lewis moved, seconded by Mr. Carl, to approve the pay request as presented. All board members present voted aye. Motion carried unanimously.

APPROVAL OF F.O.G. STATION QUOTES

Mrs. Shrader explained that a fats, oils, and grease receiving station would be put in next to the digesters. There were two quotes received. Kokosing Industrial quoted the project at \$162,600 and Bragg Excavating quoted it at \$84,675. The engineer's estimate was \$91,000. Mrs. Shrader said that after sending this project out a second time for quotes, she feels like this is an accurate reflection of what needs to be done. She recommended acceptance of Bragg's quote. Mr. Binkerd said that the difference in price seems to be the concrete tank. Kokosing may have been going to pour the tank. The quote submitted by Bragg meets the spec and is within budgeted amount. Mr. Lewis moved, seconded by Mr. Jackson, to approve the quote submitted by Bragg Excavating in the amount of \$84,675. All board members present voted aye. Motion carried unanimously.

APPROVAL OF 9TH STREET CURED-IN-PLACE BIDS

Mr. Pinkerton explained that this is a sewer project in the 9th Street Nebraska to Miller area. Basically, it is a cured-in-place liner to rehab the sewer that is in 9th Street. The project was budgeted and ties in with the Long Term Control Plan. There were five bids submitted. Insituform Technologies was the low bidder at \$446,557.60; Lane Inliner bid \$447,646; Leak Eliminators bid \$578,720; Liquiforce bid \$579,235; and Miller Pipeline bid \$616,192.40. Mr. Pinkerton said Insituform has done quite a lot of work in the City, and he has always happy with their work. The project is so far under budget that staff is going to do some more planning for the area and get it out for bids quickly. Mr. Pinkerton said they would try to get 9th Street from Miller to Alabama bid within next month to use up rest of the \$700,000 budgeted. Mr. Lewis moved, seconded by Mr. Carl, to approve the Insituform Technology bid of \$446,557.60. All board members present voted aye. Motion carried unanimously.

APPROVAL OF BIDS FOR THE SOUTH AERATION TANKS

Mrs. Shrader said this was a diffuser upgrade similar to what was done at the north plant last year. There was one bidder, Sanitaire. They met the spec. They also did the work at the north plant and are familiar with the system. They bid \$169,995. Mr. Dorsey moved, seconded by Mr. Lewis, to accept Sanitaire's bid of \$169,995. All board members present voted aye. Motion carried unanimously.

APPROVAL OF THE HYDRO EXCAVATOR BIDS

Mrs. Shrader explained that the Distribution crew's hydro excavator had reached the end of its life. A new hydro excavator was budgeted at \$320,000. There were two bidders. Best Equipment bid \$259,560 and Jack Doheny bid \$353,000. Both prices include trade in values. Mrs. Shrader recommended the bid submitted by Best Equipment. Ms. Barney asked if there was a warranty. Mr. Binkerd said the chassis warranty is a couple of years and the hydro excavator has a 1-2 year warranty. Mr. Carl asked how old the trade in was. Mrs. Shrader said it was a 2007. Mr. Logan why there was a wide disparity in the bids. Mrs. Shrader said one was a VacCon and one was a Vactor. Mr. Binkerd said both pieces met the spec but one has some standard options that the other one does not have. Mr. Pinkerton said the sewer department has a VacCon and Vactor and both work well. Mr. Binkerd said that the hydro excavator allows crews to use high pressure water to break up ground. It is a safer and quicker way to excavate. Ms. Barney asked what year the truck was. Mrs. Shrader said a 2017. Mr. Jackson asked if the operation equipment on the truck being purchased was updated. Mrs. Shrader said it updated but still similar enough that crews would have no issue with operation. For instance, it has heated water capabilities that we don't currently have and will be better for use in the winter. Mr. Carl asked how much was budgeted. Mrs. Shrader said \$320,000. Mr. Lewis moved, seconded by Mr. Carl, to approve the bid of Best Equipment. All board members present voted aye. Motion carried unanimously.

MANAGERS' REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton said he hopes the street sweepers will be out soon, but the weather is too cold right now.

R. Shrader, Assistant Director for Operations

Mrs. Shrader reported that the demolition on south annex has continued. The walls are completely down. The contractor will put new siding on and be finished with the project before the next board meeting.

C. Binkerd, Utility Director

Mr. Binkerd had nothing further to report.

BOARD MEMBER COMMENTS

There were no Board comments at this time.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance. He also thanked the guests.

The next meeting is scheduled for Thursday, April 6, 2017 at 5:30 p.m. in the conference room at the Administration Building.

There being no further business before the board, Mr. Lewis moved, seconded by Mr. Carl, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:51 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

Misty Humphries

Its Secretary