



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: January 9, 2017
Re: Agenda for January 12, 2017 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, January 12, 2017 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **ELECTION OF 2017 PRESIDENT & VICE-PRESIDENT APPOINTMENT**
- IV. **APPROVAL OF MINUTES**
 - A. Regular meeting of December 22, 2016
- V. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. Contractual Agreement Updates- Shrader
- C. Resolution 1-2017 Confirming FSA Offering- Binkerd
- D. Approval of Blower Bids- Shrader
- E. Approval of High School Overhead Tank Painting & Rehabilitation Bids- Shrader

VIII. MANAGER'S REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, February 2, 2017

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





SERVICE BOARD

BOARD MINUTES OF THE JANUARY 12, 2017

The Marion Utility Service Board held their a meeting on Thursday, January 12, 2017, at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

Those board members present were: Bob Logan, Chairman; Kristen Barney; Doug Carl; Von Jackson; and Herschel Lewis. Adam Binkerd and Bill Dorsey were absent.

Also present at the meeting were: Chuck Binkerd, Director; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; Alan Miller, Council Liaison; Misty Humphries, Secretary; and Navar Watson, Chronicle-Tribune.

2017 ELECTION OF PRESIDENT & VICE-PRESIDENT

Mr. Carl nominated Mr. Logan to fulfill the role of President/Chairman of the Board for 2017. Hearing no other nominations, Mr. Lewis moved, seconded by Ms. Barney, to close the nominations. All members present voted aye. Nominations were closed unanimously. Mr. Carl moved, seconded by Mr. Lewis, to elect Mr. Logan as the Board President/Chairman for 2017. All members present voted aye. Motion carried unanimously. Mr. Logan thanked the board for their vote of confidence and appointed Doug Carl as the Vice-President for 2017.

APPROVAL OF MINUTES

Mr. Carl moved, seconded by Mr. Lewis, to approve the minutes of the December 22, 2016 meeting. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Binkerd reported that there were no new updates on projects.

TRANSFERS & PAY REQUESTS

Mrs. Shrader presented pay request number 13 to Kokosing in the amount of \$54,345.13 as the final payment of retainage. Mr. Lewis moved, seconded by Mr. Carl, to approve the pay request in the amount of \$54,345.13. All board members presented voted aye. Motion carried unanimously.

CONTRACTUAL AGREEMENT UPDATES

Mrs. Shrader explained that there were a couple of different engineering firms that management works with on a regular basis on items such as the Long Term Control Plan. The first agreement presented was Cleland Engineering's annual contract. Mrs. Shrader noted that changes included a not to exceed clause in the amount of \$60,000 that could be found on page one and a slight adjustment on page three. Mrs. Shrader then presented the Lawson Fisher agreement. She said that the not to exceed scope did increase a little but nothing else changed. Mr. Logan reiterated that these are standard agreements and engagement letters with firms that are used on an as needed basis. Mr. Lewis moved, seconded by Mr. Carl, to approve the contractual agreement updates. All board members present voted aye. Motion carried unanimously.

RESOLUTION 1-2017 CONFIRMING FSA OFFERING

Mr. Binkerd explained that United HealthCare requires the passage of a resolution declaring that the Utility Service Board intends to offer a Flexible Spending Account for its employees each year. As a formality, the resolution is now presented to the board. Mr. Logan stated that the FSA allows employees to defer up to \$2500 for medical, dental, vision services. The resolution is a formal statement by the board that a plan is in place and offered. Mr. Carl moved, seconded by Ms. Barney, to approve Resolution 1-2017 which offers an FSA to employees. All board members present voted aye. Motion carried unanimously.

APPROVAL OF BLOWER BIDS

Mrs. Shrader explained that blowers for the Wastewater Treatment plant two new blowers had been investigated with the Wet Well Project that was completed in 2016. Two bids were received from S&K Equipment Company and the other from APGN. APGN had lower bid of \$719,600. S&K's bid was \$803,144. However, APGN was missing a portion of the specified documentation in the bid packet when the packet was submitted. Specifically, the detailed equipment list was omitted. Mrs. Shrader stated that because of the omission she was not sure if all of the components required were included. APGN also quoted air bearing blowers. Mrs. Shrader said that the Utility has had experience with air bearing blowers and it was not a great experience. For those reasons stated, Mrs. Shrader recommended acceptance of the bid from S&K. She added that the Engineer reviewing the specs included a note indicating that S&K could not secure a payment bond due to a financial issue specific to 2016. The engineer recommended receiving lien waivers from all of the suppliers which would achieve the same purpose as a payment bond. Mrs. Shrader stated that S&K did provide the funding that was required by the bid packet. Mr. Binkerd said that the waivers are standard and would be comfortable with the recommendation. Mr. Jackson asked if this was new technology. Mrs. Shrader said it was newer but not hot off the presses and it had been proven. Mr. Carl asked if this was budgeted. Mrs. Shrader said it was part of the bond. Mr. Carl moved, seconded by Mr. Jackson, to approve the bid of S&K. All board members present voted aye. Motion carried unanimously. Mr. Logan asked if this project would be completed quickly. Mrs. Shrader said it would be done by the end of the year.

APPROVAL OF HIGH SCHOOL OVERHEAD TANK PAINTING & REHABILITATION BIDS

Mrs. Shrader received three bids for the rehabilitation and painting of the elevated tank at the High

School. The first bid was from Classic Protective Coatings without alternates in the amount of \$827,700; George Kountoupes Painting bid \$844,500 without alternates; TMI Coatings Inc bid \$926,900 without alternates. Mrs. Shrader said that alternates 6 and 7 were chosen to be included and added \$36,400 to the low bid submitted by Classic Protective Coating. TIC also recommended Classic Protective Coating. Mr. Carl asked how long the project would take. Mrs. Shrader said they would have 110 days to complete the project. Mr. Carl asked if the project included putting the giant back on the tank. Mr. Binkerd said that a lot of people have been in contact regarding the logos that they think should be on the tank. This would require further discussion so for the moment the plan is to paint the tank white. Mr. Lewis asked what year was the tank put up. Mr. Binkerd said it was constructed in the 1960s. Mr. Carl asked when it was last painted. Mr. Binkerd answered a little under 15 years ago. There were some issues with the prep work last time and paint has flecked off. The tank wasn't blasted down to bare metal. This time it will be. Mr. Carl asked what was budgeted for the project. Mrs. Shrader said \$1.2 million was budgeted based on the engineer's estimate. Preliminary financials indicate that water may be able to handle it without a loan from Wastewater. Mr. Lewis asked if the logo was replaced would this firm do it or would someone else. Mr. Binkerd said this firm would do it. Mr. Lewis asked if the board would decide on what goes on the tank. Binkerd said yes. He added that the Mayor has some thoughts as to what may go on the tank as well. Ms. Barney asked what the Mayor's thoughts were. Mr. Binkerd said the Mayor would like to see the City of Marion. Mr. Lewis moved, seconded by Mr. Carl, that the bid of Classic Protective Coating in the amount of \$864,100 with alternatives be accepted. All board members present voted aye. Motion carried unanimously. Mr. Carl asked when the other two tanks would be painted. Mr. Binkerd said they need some work and would be looked at soon. Mrs. Shrader said projects involving the other two tanks are included in updated Five Year Plan.

MANAGERS' REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

There was no report on behalf of Mr. Pinkerton

R. Shrader, Assistant Director for Operations

Mrs. Shrader reported that the new program support coordinator was in training. She started Monday and is doing well. Mrs. Hudoba will be a nice addition to the team. Mrs. Shrader also reported that it is report season so staff is working on those and along with the annual report.

C. Binkerd, Utility Director

Mr. Chuck Binkerd had nothing further to report at this time.

BOARD MEMBER COMMENTS

There were no board member comments.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance. He asked that the board members please look at the suggested committee assignments, and asked that they contact Mr. Chuck Binkerd or Mrs. Humphries if they are not comfortable on the assigned committees.

The next meeting is scheduled for Thursday, February 2, 2017 at 5:30 p.m. in the conference room at

the Administration Building.

There being no further business before the board, Mr. Lewis moved, seconded by Mr. Carl, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:52 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

Misty Humphries
Its Secretary