



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: November 4, 2019
Re: Agenda for November 7, 2019 Utility Service Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, November 7, 2019 at 5:30 p.m. in the Training Center Building 101 at Marion Utilities, 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**
- IV. **APPROVAL OF MINUTES**
 - A. Meeting of October 17, 2019
- V. **OLD BUSINESS**
 - A. Update on Projects- P. Pinkerton
 - B. 5556 E. Montpelier Pike Adjustment Request- Binkerd & Water Committee





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VII. NEW BUSINESS

- A. Transfers & Pay Requests – Senior Leadership Team
- B. Approval of Chemical Bids- R. Shrader
- C. Presentation of 2020 Budgets- C. Binkerd
- D. 1300 N. Washington Street Roof Quotes- R. Shrader
- E. 2621 W. Chapel Pike Request- C. Binkerd
- F. 10th Street Trails Project-C. Binkerd

VIII. STAFF REPORTS

- A. Assistant Director for Engineering- P. Pinkerton
- B. Assistant Director for Operations & Maintenance- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, November 21, 2019

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





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Service Board

BOARD MINUTES OF THE NOVEMBER 7, 2019 MEETING

The Marion Utility Service Board held their meeting on Thursday, November 7, 2019 at 5:30 p.m. in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Roll was called and those board members present were: Bob Logan, Chairman; Doug Carl, Vice Chairman; Bill Dorsey; Al Green; Von Jackson; and Herschel Lewis. Mike Barney was absent.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations and Maintenance; Mike Conner, Attorney; and Misty Humphries, Secretary; and Mark Theel, Marion Utilities.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

Mr. Lewis moved, seconded by Mr. Carl, to add approval of truck quotes and sponsorship requests under new business. All board members present voted aye. Motion carried unanimously.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Carl, to approve the minutes of the October 17, 2019 meeting. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Pinkerton reported that the 46th & Carey storm sewer is in and complete with the exception of some minor grading and seeding. The projects are completed for the year.

5556 E. MONTPELIER PIKE ADJUSTMENT REQUEST

Mr. Binkerd explained that the Water Committee met to discuss the adjustment request. There were some issues with meter reading and the correctness of those readings. There are several accounts that are higher than normal because of the errors. To compound the problem, this happened over several months. Mr. Binkerd explained that this account is a little different because of a pool. The Water Committee recommended that the usage from last year during the same time period be used for the time period and an adjustment would be issued. Mr. Binkerd added that this would be a one-time adjustment for this particular situation. Mr. Lewis moved, seconded by Mr. Green, to approve the adjustment request. All board members present voted aye. Motion carried unanimously.



TRANSFERS & PAY REQUESTS

Mr. Pinkerton presented the second pay request in the amount of \$100,133.22 to Dave's Excavating for the 46th & Carey storm sewer. There is \$21,339 being held in retainage. Mr. Lewis moved, seconded by Mr. Dorsey, to approve the pay request as presented. All board members present voted aye. Motion carried unanimously.

APPROVAL OF CHEMICAL BIDS

Mrs. Shrader said that 21 different companies were notified that chemical bids were being accepted. Mississippi Lime Company was the low bidder for lime. Chemtrade was the low bidder for alum sulfate. Air Products (EPCO) was the low bid on carbon dioxide. Hexagon Technologies had the low bid for polymer. The polymer actually went down some. Alexander Chemicals had the low bid on chlorine. It doesn't appear to be the low bid at first glance; however, when the amount needed is multiplied out by the price it is the low bid. The last low bid was Alexander Chemicals on sulfur dioxide. Mr. Dorsey moved, seconded by Mr. Jackson, to approve the low bids as presented. All board members present voted aye. Motion carried unanimously.

PRESENTATION OF 2020 BUDGETS

Mr. Binkerd presented the 2020 Budgets for each Utility. He said the Budget Committees had met and discussed the specific details of each budget. Mr. Binkerd explained that the health care costs are not nailed down at this time. An estimated amount has been used for completion of the budget. Mr. Binkerd explained that the 2020 cost of living adjustment is 1.6% and is included in the salary numbers. He also stated that nothing was changed on projects. Mrs. Shrader explained that the chemical bids were changed in the Water Budget. The lime was increased, chlorine remained the same; carbon dioxide increased; fluoride stayed the same; and polymer decreased. The Wastewater Budget also had some changes in chemical prices. Alum increased, chlorine decreased by \$1,000, and everything else stayed the same. Mr. Binkerd asked that if the Board had any questions to please let him know.

1300 N. WASHINGTON STREET ROOF QUOTES

Mrs. Shrader presented the roof quotes for the 1300 N. Washington Street building. Royalty Roofing bid \$251,962 and Five Star Roofing bid \$148,785. Five Star has done other work on the property before. They were able to provide a lower quote as they are a local company. Mr. Logan asked if this was a budgeted item. Mr. Binkerd said it was not and that the cost would have to be covered by cash. Mr. Dorsey asked if metal roofs had been discussed. Mrs. Shrader said yes, and that they have been substantially higher. There is also an issue with using metal roofs because of the way the buildings are joined. The metal roofs would create a valley where water may get caught and run. Mr. Lewis moved, seconded by Mr. Green, to approve the quote submitted by Five Star. All board members present voted aye. Motion carried unanimously.

2621 W. CHAPEL PIKE REQUEST

Mr. Binkerd explained that the owner had been talking with him and Mr. Pinkerton for some time. The house was built in 1998 and prior to most of the other construction that is in the area now. When the house was built, it was out of the City as well. It has now been annexed into the City. The home owner is experiencing some difficulty because the house is built in the natural path for water to drain from the field behind it. Mr. Binkerd said that the Drainage Board and

the County Surveyor had been contacted as well as Mike Graft, an engineer specializing in drainage, and several vendors. Mr. Binkerd said he would like to offer some assistance to the homeowner as it is really a torrent that occurs around her house when the field drains. Mr. Pinkerton explained that they were proposing to install a 24" storm sewer which would require an easement agreement as well as re-establish the side ditch if needed to maintain the storm water flow. The homeowner would agree to maintain a swale that flows east/north to West Chapel Ditch. Mr. Pinkerton said it is a tricky situation because it would not matter what size storm sewer was installed because mother-nature would throw enough water at it that it would always be overwhelming. The storm sewer will take 80-85% of the flow. There will also be cornstalks and other items impacting the sewer as well. Mr. Lewis asked if this issue was just brought to attention. Mr. Pinkerton said that the previous owners didn't say anything, but the homeowner has been trying to contact different groups and get help for quite some time. Mr. Binkerd said that he spoke to Mr. Conner and the homeowner needs to record a document that will run with the deed as well. Mr. Carl asked what the benefit for the Utilities would be. Mr. Binkerd said that a control measure would be provided to a part of the City that had not previously been provided as they were out of the City at one time. Mr. Lewis said he believes this would be an act of goodwill. Mr. Jackson said that forward thinking would provide additional benefit should additional areas be annexed. Mr. Dorsey asked what the cost would be. Mr. Pinkerton said approximately \$19,400 and installation would take about one week. Mr. Lewis asked if there was any anticipation of difficulties. Mr. Binkerd answered no. Mr. Carl asked if anything like this had been done in the past. Mr. Binkerd said he was not sure. Mr. Pinkerton said he would venture to say yes, but not to this extreme. Mr. Binkerd said we were not going to mitigate the issue. We were just going to redirect the water flow. Mr. Pinkerton said that our system already deals with the flow because it goes into Crane Pond which is an undersized system and sometimes floods the road. Mr. Lewis said it would be a benefit then. Mr. Lewis moved, seconded by Mr. Jackson, to approve the installation of a storm sewer as presented by Mr. Pinkerton. All board members present voted aye. Motion carried unanimously.

10TH STREET TRAILS PROJECT

Mr. Binkerd said that a request was received to assist with the Trails Project that is trying to connect The Cardinal Greenway to The Riverwalk. Mr. Pinkerton explained the request. He said there is some storm water work that needs to be done along the route. It would consist of relocating seven to ten inlets. The work to do the relocation would be \$50,000 and would count as a part of their contribution for the grant. The parking lane will be taken away so the road will narrow which results in the relocation of inlets. Mr. Binkerd explained that if the grant is not received by the City then the inlets will not be moved at this time. Mr. Dorsey moved, seconded by Mr. Lewis, to approve the storm water work. All board members present voted aye. Motion carried unanimously.

TRUCK QUOTES

Mrs. Shrader said that quotes were received for a new truck. A request for quote was hand delivered to all the local dealers. There were two quotes received on time and a third was late and remained unopened. The first quote was for a Ford F250 in the amount of \$22,923.95. The second quote was for a Dodge Ram 2500 in the amount of \$24,582.00. Mr. Dorsey moved, seconded by Mr. Lewis, to approve the Ford quote in the amount of \$22,923.95. All board members present voted aye. Motion carried unanimously.

SPONSORSHIP REQUESTS

Mr. Binkerd said a couple of sponsorship requests have been received. The first request received was from the NAACP in the amount of \$500 for the Freedom Fund Dinner. The Utilities have participated in this event for the last four to five years. Mr. Binkerd added that the Utilities receive an ad in the dinner program. Mr. Dorsey moved, seconded by Mr. Lewis, to approve a donation in the amount of \$500 to the NAACP. All board members present voted aye. Motion carried unanimously.

The second request was from Marion Design Co. led by Wendy Puffer and Herb Peterson. Mr. Binkerd explained that they have created this company which is a way to facilitate students and young professionals with opportunities for hands on work. In 2018, they developed the Marion Made Fashion Show. Mr. Binkerd said this request seemed odd at first. After some research, he discovered that the point of the show is to bring awareness to human rights issues that are present in the fashion industry and to promote talents of local artists as well as bringing attention to the downtown area. Mr. Binkerd said this was promoted as the most well attended event in 2018. Their budget is \$4,200 to put this on, and they are requesting a \$500 donation. Mr. Dorsey asked if there were any advertising opportunities. Mr. Binkerd said yes, but most of their information can be found on their website. Mr. Lewis moved, seconded by Mr. Green, to approve the \$500 donation subject to getting the appropriate materials. All board members present voted aye. Motion carried unanimously.

STAFF REPORTS

P. Pinkerton, Assistant Director for Engineering

Mr. Pinkerton reported that for the month of October 895 tons of solid waste went to the landfill. This was 47.1 tons per day which is down some from previous months.

R. Shrader, Assistant Director for Operations & Maintenance

Mrs. Shrader said that the project at 33rd & Meridian was successful. The line will be chlorinated over the weekend. The railroad was notified and there was no further difficulty once the project began. The customer service training is complete for the work crews and is in the home stretch for the customer service and administrative group. Mrs. Shrader also said there is some movement within the plant due to retirements.

C. Binkerd, Utility Director

Mr. Binkerd told the board that he saw a picture of a car in wet cement this afternoon. He was happy to report that it was not one of the Utilities' projects. The accident occurred on 38th Street and was the gas company's project. The driver went around the barricade before ending up in the wet cement.

BOARD MEMBERS' COMMENTS

There were no comments at this time.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance.

The next meeting is scheduled for Thursday, November 21, 2019 at 5:30 p.m., which is the week before Thanksgiving, in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street.

There being no further business before the board, Mr. Carl moved, seconded by Mr. Dorsey, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 6:34 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

A handwritten signature in cursive script that reads "Misty D. Humphries". The signature is written in black ink on a light-colored background.

Misty Humphries
Its Secretary